

KGB**KAVERI GRAMEENA BANK****HEAD OFFICE,****CA 20, VIJAYANAGARA II STAGE, MYSURU – 570 017.****KGB/STY:****Date: 05/11/18****TENDER NOTICE****SUPPLY OF OFFICE FURNITURE**

Bank invites sealed quotations from the reputed firms for supply of as per the specification mentioned with good quality and durable furniture items for Office use. Annual contract shall be placed with least bidder and individual indents shall be placed throughout the year. Quotations should be addressed to General Manager(Admin), Kaveri Grameena Bank, Head Office, Mysuru.

Tender Starting Date: 05/11/2018

Tender Closing Date: 20/11/2018

Tender Opening Date: 22/11/2018

Sd/-**Chief Manager (Sty/Fur & Premises)****Place: Mysuru****Date: 05/11/2018**

TENDER FOR SUPPLY OF OFFICE FURNITURE: KAVERI GRAMEENA BANK

The following are the specifications of the furniture items required by our bank which are being supplied to our Branches and offices.

Sl. No.	Name of the Furniture item	Specification of the furniture item	Approximate Qty required	Rates Per each unit including delivery charges and excluding GST
1	3 Seater Air port chair	3 Seater heavy duty waiting chair manufactured out of superior quality ERW 40mm x 60mm Seat and Back, 22x 48 oval pipe and continuous perforated seat and back. Co2 welded, with outer 18 mm / 1.6 mm tubular pipe. Chair to be powder coated subjecting it to degreasing phosphating at 180 degree Celsius. Weight should be between 45 Kg to 55 Kg. Sample piece to be provided for verification at Head Office, Kaveri Grameena Bank, Mysuru.	200 nos	
2	Almairah Small (Single Lock)	4 ½ X 3 x 18” Prime quality CRCA Steel Almairah fitted with 4 shelves making into 5 compartments with 3 way locking system with SS Brass locks fitted for security. Painting to be subjected to degreasing phosphating then spray painted using Nerolac stove enamel. Paint then oven baked for lustrous finish. Single Locking system	100 nos	

Terms and conditions:

1. Quotations shall be submitted in sealed covers addressed to the **General Manager(Admin), Head office, Mysuru** on or before **20/11/2018**.
2. The rates of all the above items shall be exclusive of GST but inclusive of Transportation to any of our Branch or offices spread over **10 districts of Southern Karnataka** viz., Mysuru, Chamarajanagara, Mandya, Bengaluru Rural, Bengaluru Urban, Ramanagara, Tumakuru, Kodagu, Chikmagalur and Hassan.
3. The furniture items are to be delivered directly to the Branches.
4. The orders shall not be in bulk but in a **staggered manner** as and when the requirement arises.
5. The rates quoted by the supplier shall be **valid for a period of one year** from the date of acceptance of quotation and variation in the rates will not be entertained till the completion of the agreement.
6. Payment shall be made from Head office directly on completion of satisfactory supply and submission of duly acknowledged Delivery challan from the Branch / Office.
7. The quantity referred above are only indicative and may vary as per requirement.
8. Items to be delivered to branches as and when individual indents are placed.
9. The supplied furniture items shall carry a **Warranty of 12 months** from the date of supply for any defects, breakages, inferior quality, etc. In case of undue delay in supply Bank reserves the right to reject the whole or part of the order or to rescind the whole contract at any point of time and also to recover the payment for such defective goods along with damages if any.
10. Items shall be delivered to respective branches **before 10 days** from the date of issue of work order. Delay in delivery will lead to **penalty of 10%** deduction in bill payment. Further delay in supply of items **above 30 days** from the date of supply order will be treated as cancel of that supply order and further company may be **Black Listed**.
11. The Bank reserves the right to decline or reject any quotation at any point of time without assigning any reasons.

Sd/-

Chief Manager (Sty/Fur & Premises)

Place: Mysuru

Date: 05/11/2018